

CURRICULUM ADVISORY BOARD

October 17, 2014

1:30 p.m.

CHEC 135

Approved Meeting Minutes

Voting Members Present:

Kristi Clark-Miller – Chair, Ellen Bell, Bob Benavides, Pete Brierley, Seema Endley, Cynthia Gruver, Tom Ottinger, Barry Piazza, Kelly Putnam, Diane Schull, Dale Walker

Voting Members Absent:

Kerry Byrnes, David Weiland

Non-Voting Members Present:

Jon Hardesty – Deans' Liaison, David Malone – Institutional Research Liaison, Cathy Rangel – Student Development Liaison, Karen Murph, Vickie Stone

Non-Voting Members Absent:

Kathleen Fenton

Others Present:

Laura Welsh

Kristi called the meeting to order.

Deans' Liaison Report

No report. Jon was out of town for the last meeting; however, he said there was discussion about overloads now being directed to the Division Offices for Dean's approval.

Communication Advisory Meeting (CAM) Report

No report. The last meeting was cancelled.

Faculty Council Report

No report. There has not been a meeting; however, Dr. Israel was scheduled to speak at the November meeting, but that has been changed to the October 24 meeting. This will be a Q & A session, and everyone is invited to attend.

New Curricular Proposals

- ◆ See CAB Business

Discussion Items

- ◆ Workforce General Education Options – Kristi and Kathleen have not met for discussion but hope to do so before the next meeting.

CAB Business

- ◆ Course Substitution Policy – After review and discussion of the issues, it has been determined that there will not be a college-level policy, but instead the Deans will work with their Chairs, and decisions will be made on a case-by-case basis.
- ◆ Status of CAB Recommendations – Music re-submission has been sent forward for review. All other recommendations prior to October 3 have been approved.
- ◆ October 3 Meeting Minutes were approved.
- ◆ November Meeting – Due to Kristi and other members being unavailable on November 21, and few pending curricular proposals, it was proposed this meeting be cancelled and only one meeting be held in November. It was suggested the November 7 meeting be moved to November 14 and be held at CPC. Kristi will send an email to find out members' availability and will then notify everybody of the date and location of the next CAB meeting.
- ◆ Core Review Checklist
 - Overview and discussion of the process with handouts distributed
 - Following meeting adjournment, members will move to a computer classroom to begin the process of reviewing the courses submitted for addition to the General Education Core / Workforce General Education.
 - * General Education Core – EDUC 1200, HUMA 1302, SOCI 1306
 - * Workforce General Education – ECON 1301

Meeting adjourned at 2:00 pm.

