CURRICULUM ADVISORY BOARD
September 5, 2014
1:30 p.m.
CHEC 139
Approved Meeting Minutes

Voting Members Present:
Kristi Clark-Miller – Chair, Ellen Bell, Bob Benavides, Pete Brierley, Cynthia Gruver, Tom Ottinger, Barry Piazza, Kelly Putnam, Diane Schull, Dale Walker, David Weiland

Voting Members Absent:
Kerry Byrnes, Seema Endley

Non-Voting Members Present:
Jon Hardesty – Deans' Liaison, Cathy Rangel – Student Development Liaison, David Malone – Institutional Research Liaison, Karen Murph, Vickie Stone

Non-Voting Members Absent:
Kathleen Fenton

Others Present:
David Liska, Laura Welsh

Meeting Minutes

Kristi called the meeting to order at 1:35 p.m.

New Curricular Proposals (attached)

- Business and Computer Systems – George Jackson
  - Geospatial Information Science
    - Course Revision – Spring 2015 – Recommended
      - GISC 2231
- Communication and Humanities – Donald Weasenforth
  - Interpreter Preparation Program / Deaf
    - Program Revisions – Fall 2015 - Recommended
      - AAS - Interpreter Preparation Program / Deaf
      - Certificate - Interpreter Trainee
    - New Courses – Fall 2015 – Recommended
      - SLNG 1207, SLNG 1211, SLNG 1215, SLNG 1350, SLNG 2366
    - Course Revision – Fall 2015 – Recommended
      - SLNG 2403
    - Course Terminations – Fall 2015 – Recommended
      - SLNG 1311, SLNG 2266
- Health Sciences and Emergency Services – Raul Martinez / Pat McAuliff / James Shiplet
  - Emergency Medical Services Professions
    - Program Revisions – Fall 2015 – Recommended
      - AAS - Emergency Medical Services Professions
      - Certificate - EMS Paramedic
    - Course Revisions – Fall 2015 – Recommended
      - EMSP 1355, EMSP 1356, EMSP 1438, EMSP 2248, EMSP 2444, EMSP 2534
  - Fire Academy
    - Program Revisions – Fall 2015 – Recommended
      - AAS - Basic Firefighter Certification
  - Fire Science
    - Program Revisions – Fall 2015 – Recommended
      - AAS - Fire Officer Certification

        - Certificate - Fire Officer
        - MSAA - Fire Officer Candidate
    - New Courses – Fall 2015 – Recommended
        - FIRT 1442, FIRT 1443
    - Course Terminations – Fall 2015 – Recommended
        - FIRT 1342, FIRT 1343

Dean's Liaison Report / Communication Advisory Meeting (CAM) Report

- Regarding the Music Field of Study revisions proposed during the summer, Dani Day asked Jon to relay information she received from the THECB. As the History and Government requirements are legislatively mandated, the college will need to determine how to approach this. Will it be enforced?
- Financial Aid was recently audited, mainly for roster certification of online courses. There are attendance issues with knowing if an online student is actually participating in the class. There will now be an active participation requirement. Documentation must be kept for up to five years.
- As programs are being submitted, there was a reminder of the SACSCOC General Education Requirement.

Faculty Council Report

- The group is hosting Lunch & Learn sessions before the regular meetings.
- The new President is Bryan Rasmussen. He encouraged faculty to get involved by joining subcommittees.

Discussion Items

- Summer Electronic Meetings – Status of Recommendations – Music proposal still pending.
- Course Substitution Policy – Volunteers for a subcommittee need to email Kristi (especially on the workforce side). Cindy, David, Kerry, and Tom volunteered during the meeting.
- General Education Core Additional Courses – Kristi asked members to remind their departments of the October submission deadline.

CAB Business

Faculty Council submitted a proposal to the VPPs that FC should vote on the CAB and OAB members rather than have them appointed by the Deans. Discussions are ongoing. Kristi has asked for proposals from the Curriculum Office and the Deans on how members are selected. These proposals, along with the CAB subcommittee proposal will be consolidated into one.

CAB Subcommittee Report – In light of the above item, the discussion was tabled until the next meeting on September 19.

The CAB meeting schedule is available on the Curriculum website on the Intranet.

August 21 meeting minutes were approved.

Meeting adjourned at 3:10 pm.

COLLIN COLLEGE