COLLIN COLLEGE

COURSE SYLLABUS

Course Information

## Course Number: RELE 1300

Course Title: Contract Forms and Addenda

**Course Description**: Promulgated Contract Forms, shall include but is not limited to unauthorized practice of law, broker-lawyer committee, current promulgated and approved forms, commission rules governing use forms and case studies involving use of forms.

**Course Credit Hours:** 3

Lecture Hours: 3

**Prerequisite:** RELE 1311

**Student Learning Outcomes:**

* **State-mandated Outcomes**: After successful completion of this course, the student will be able to demonstrate the following on a test or complete a case study with 70% accuracy:

1. Describe the Broker-Lawyer Committee, including composition and purpose. (SCANS: F1 F5, F7, C 7, C11, C13)
2. Demonstrate that a given action or statement constitutes the unauthorized practice of law and state the penalties for same. (SCANS: F1, F4, F5, F7, F8, F1, F12, F16, C7, C8, C11, C13)
3. Compare and contrast promulgated and approved forms. (SCANS: F1 , F5, F7 F10, F11, F15, C7, C8, C11, C12, C13)
4. Assess if the use of a form is within the Texas Real Estate Commission rules for use of forms. (SCANS: F1, F7, F8, F10, F11, C7, C11, C12, C13)
5. Utilize correct forms for a given scenario. (SCANS: F1, F2, F8, F11, C7, C11, C12, C13, C14)

**Secretary’s Commission on the Acquisition of Necessary Skills (SCANS) -** SCANS skills are a group of foundational skills and workplace competencies that the Secretary’s Commission on the Acquisition of Necessary Skills established as vitally important for workplace success in the 21st century. In Collin’s workforce programs, the SCANS skills are developed and reinforced throughout the curriculum to provide students with an opportunity to hone these skills/competencies in the context of their education. Over the course of an entire degree program, the successful student is expected to demonstrate all of the SCANS skills and competencies as part of their education. The SCANS Foundation Skills and Workplace Competencies are described at: <http://www.collin.edu/academics/programs/Workforce_SCANS_Skills_Syllabi_Code_Key.pdf>

**Licensure Notice:** For students in this course who may have a criminal background, please be advised that the background could keep you from being licensed by the State of Texas. If you have a question about your background and licensure, please speak with your faculty member or the department chair. You also have the right to request a criminal history evaluation letter from the applicable licensing agency.

**Withdrawal Policy:** See the current *Collin Registration Guide* for the last day to withdraw.

**Collin College Academic Policies:** See the current *Collin Student Handbook.*

**Americans with Disabilities Act:** Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student’s responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.