

CURRICULUM ADVISORY BOARD

December 7, 2012

1:30 pm

CHEC 200

Approved Meeting Minutes

Voting Members Present:

Tom Ottinger – Chair, Christian Aars, Ellen Bell, Robert Benavides, Pete Brierley, Kristi Clark-Miller, Shawna Masters, Frank Mayhew, Kelly Putnam, Dale Walker

Voting Members Absent:

Julie Boganwright, Christine DeLaTorre, Judi Wohead

Non-Voting Members Present:

Bill Blitt – Acting Deans' Liaison, Maria Bridgeman – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Non-Voting Members Absent:

Jon Hardesty – Deans' Liaison

Others Present:

Dani Day, Renée Long

Meeting Minutes

Tom called the meeting to order.

New Curricular Proposals (see attached details)

Engineering Technology – Dave Galley presented

- ◆ Green Interior and Architectural Design
 - * Course Revision – Fall 2013 – Recommended
- ◆ Computer Networking Technology
 - * Course Additions – Fall 2013 Recommended
- ◆ Information Systems Cybersecurity
 - * Course Additions – Fall 2013 Recommended

Fine Arts

- ◆ Music, Commercial – Chris Morgan presented
 - * Audio Engineering – Program Revisions and Course Additions – Fall 2013 – Recommended
 - * Music Business – Program Revisions and Course Terminations – Fall 2013 – Recommended

Deans' Liaison Report

- ◆ No report.

Faculty Council Report

- ◆ No report.

Communication Advisory Meeting (CAM) Report

- ◆ No new business.

Core Review Course

- ◆ Tom is hoping to have courses returned from Deans; due in two weeks. Tom would like to have the next CAB meeting (January 17) integrated with a work time for teams to review Core Courses; starting at 1:00.

Discussion Items

- ◆ CAB Business
 - * Inclusion of the two-letter codes for the SLOs on course syllabi was discussed. Dani stated that SACS requires we demonstrate that we teach our general education objectives (core curriculum). Having the competencies identified with specific SLOs on the syllabus supports our assertion that we are teaching these competencies and will assist in communicating to adjuncts the responsibility to teach the competency. A motion was made to rescind the previous recommendation to remove the two-letter code from the syllabus; and to require the competency be spelled out; motion was approved.
 - * The Component Area Option was discussed, and Dani said that she was going to get more information from the SACS conference next week.
 - * Maria spoke about reverse transfers in Student Development. This process allows former Collin students to earn their Associate Degree after taking additional coursework at another institution. A question was asked of who initiates the process. Answer: Contact admissions at other colleges or Kandi Hoye-Nixon in University Partnerships here at Collin.

Meeting was adjourned at 3:04 pm.