

CURRICULUM ADVISORY BOARD

October 28, 2011

1:30 pm

CHEC 222

Approved Meeting Minutes

Voting Members Present:

Tom Ottinger – Chair, Christian Aars, Pete Brierley, Kristi Clark-Miller, Christine DeLaTorre, Glen Grimes, Shawna Masters, Kelly Putnam, Julie Turnbow, Judi Wohead

Voting Members Absent:

Julie Boganwright, Frank Mayhew, Linda Sears

Non-Voting Members Present:

Maria Bridgeman – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone
Abe Johnson (serving as Deans' Liaison for Bill Blitt)

Others Present:

Kimberly Harris

Meeting Minutes

Tom called the meeting to order.

Curricular Items

Business and Computer Systems

- ◆ Business Management – Presenters: Christine DeLa Torre, Paula Miller
 - * Program Revisions – Fall 2012 – Recommended
 - AAS – Business Management
 - Certificate – Business Management
 - * Program Deactivation – Fall 2012 – Recommended
 - Certificate – Human Resources Management Specialization
 - * Course Revision – Fall 2012 – Recommended
 - BMGT-2341 – Added: Prerequisite BMGT-1327; Prerequisite / Concurrent Enrollment BMGT-2311
 - * Course Addition – Fall 2012 – Recommended
 - BMGT-2347
 - * Course Terminations – Fall 2012 – Recommended
 - BMGT-1382
 - BMGT-2310
 - HRPO-1302
 - HRPO-2304
 - HRPO-2331
 - HRPO-2381
- ◆ Marketing – Presenters: Gloria Cockerell, Paula Miller
 - * Program Revisions – Fall 2012 – Recommended
 - AAS – Marketing
 - Certificate – Marketing
 - Note: In the days following this recommendation, new information was discovered that made it necessary to withdraw the proposed certificate revisions.*
 - * Program Deactivations – Fall 2012 – Recommended
 - AAS – Marketing / International Business Track
 - Certificate – International Business

- * Course Addition – Fall 2012 – Recommended
 - MRKG-2377

Note: In the days following this recommendation, new information was discovered that made it necessary to withdraw this proposed course.
- * Course Terminations – Fall 2012 – Recommended
 - IBUS-1305
 - IBUS-1351
 - IBUS-1380
 - IBUS-1391
 - IBUS-2381
 - MRKG-1302

Deans' Liaison Report

Abe gave the report, due to Bill's absence. He stated there were no pending actions.

Faculty Council Report

Since Paula Miller, Faculty Council Chair, was present, she gave the report.

- ◆ All full-time faculty members receive meeting minutes, via e-mail.
- ◆ The first reading on the Electronic Communication Policy was discussed. Collin's Board is making some changes to the disclosure information.
- ◆ The new Instructional Technology Committee will have two faculty representatives, Tebring Daly and Patricia Pierson.
- ◆ There was discussion about new students who take online courses being required to participate in Online Orientation. Concerns about this policy have been discussed with Dr. Colleen Smith, who was very appreciative of their input, and Jennifer Summerville. The concerns still need to be discussed with Dr. Sherry Schumann.
- ◆ Collin's contact hour completion rate is 92%. This is 5% higher than the state average.

Academic Planning Team (APT) Report

Kimberly reported the last APT meeting was cancelled.

Discussion Item:

- ◆ **THECB (Texas Higher Education Coordinating Board) Core Changes**

Kathleen discussed the THECB web meeting that took place Thursday, October 27. Items included:

 - * Core will now contain 42 credit hours from eight Foundational Core Components.
 - * Courses in the Component Option, formerly known as the Institutional Option, must fit into one of the other component areas. We will not be allowed to use our wellness courses (PHED/DANC activity) to fulfill this requirement.
 - * Our Speech courses and the two additional Natural Science hours must move to the Component Option.
 - * No course will be allowed to meet more than one Component area. Currently, we have ANTH 2346 and HUMA 2323 that will meet either the Humanities or Social/Behavioral Sciences area. This will not be allowed under the new rules.
 - * Faculty Members who are members of Core Advisory Boards are defined as full-time; part-time faculty are excluded by legislative and regulatory definition.
 - * Core changes must be submitted to the THECB by March 1, to become effective the next fall term. Institutions may only update the core once per academic year.
 - * Kathleen stated we need to be careful not to create any barriers to our students' completion, by exercising the option of making former Institutional Options graduation requirements.
 - * A draft of THECB actions taken on October 27, 2011 is attached for CAB members. This draft has not been verified because the Minutes and final approved regulatory language have not been posted.

Meeting adjourned at 4:00 pm.

DRAFT Core Changes by Fall 2014

42 sch minimum/max core unless special, limited approval for higher sch

- **Communication Component** – 6 sch; Collin 9
THECB Response: 3 sch must move to Component Option (previously Institutional Option).
- **Natural Sciences Component** – 6 sch; Collin 8
THECB response: Additional Science lab credit may be used within the Component Area Option.
- Assessment of the TX core objectives will occur at the institutional level (not course, and not component)

Adjustment to CORE Component Map:

Communications – Remove Social Responsibility

- Add Teamwork
- All elements: Oral, aural, written, **and** visual literacy skills must be addressed in core courses. Courses would not necessarily be required to address all four skills at the same level of attainment. The institution would be responsible for determining the appropriate level of attainment for each skill.
- Definition change: Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively.

Language, Philosophy & Culture

- Remove Teamwork
- Literature is seen as part of Language or Culture
- Definition change: Courses in this category focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience.

Creative Arts

- No performance or studio courses. Courses in this area should focus on appreciation and analysis of creative artifacts and works of human imagination. This area can comprise courses in such disciplines as music, art and architecture, film studies, performance studies, dance or theater that “involve synthesis and interpretation of artistic expression and enable critical, creative, and innovative communication about works of art in any discipline within the arts.”

Natural Sciences

- Definition Change: Courses involve the understanding of interactions among natural phenomena and the implications of scientific principles on the physical world and on human experiences.

Government

- Remove Teamwork

American History

- Definition Change: Courses in this category focus on the consideration of past events and ideas relative to the United States, with the option of including Texas History for a portion of this component area.

Social & Behavioral Sciences

- Remove Personal Responsibility
- Definition change: Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human.

Component Area Option

- Definition Change: (4) Component Area Option (6 SCH).
- Courses used to complete the Component Area Option must meet the definition and criteria specified in one of the foundational component areas outlined in (b) (3) (A) through (H).
- The Core Objectives required in the corresponding Component Area apply to each course used to fulfill the Component Area Option.
- **Criteria:** The criteria are these: In order to satisfy the Component Area Option, a course must meet the definition and criteria specified in one of the eight foundational component areas outlined in Sec 4.28 (b) (3) (A) through (H), and the core objectives required in the corresponding foundational component area apply to each course used to fulfill the Component Area Option.

Other response to Component Area Option (2011) vs. Institutional Option (1999)

- The state-level core curriculum does not require a computer literacy courses.
- Speech, Wellness, Computer Literacy and other courses may be included only if they meet the criteria for inclusion in a specific Foundational Component Area.
- College Success, Freshman Seminar or Capstone, DANC/PHED can be included as a Graduation Requirement [although this could be a barrier to completers.]

Other comments:

A course may only apply to a single foundational component area. [We currently have a course in both Soc/Behavioral Science and Humanities (ANTH/HUMA).]

- Change in 4.28 (g) making clear the intent that any semester credit hours in a course that are in excess of the SCH required to fulfill the foundational component area must be applied to the Component Area Option, up to the limit of the 6 SCH allotted to the Component Area Option.
Revised language: If the SCH for a course in a Foundational Component Area exceed the number of SCH allotted to fulfill that Foundational Component Area requirement, the additional SCH must be applied to the Component Area Option. [For Collin, that impacts the Speech 3 SCH and the 2 extra SCH in Natural Sciences. See note re: labs in science under Natural Sciences.]

- Re: definition of “Faculty member” regarding selection of members to serve on advisory committees for core curriculum and FOSC. THECB staff response: definition excludes part-time faculty.
- Annual deadline is March 1 for core change submissions to be effective in the upcoming academic year. Core Changes may be submitted only once annually.

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