

CURRICULUM ADVISORY BOARD

October 14, 2011

1:30 pm

CHEC 222

Approved Meeting Minutes

Voting Members Present:

Tom Ottinger – Chair, Christian Aars, Julie Boganwright, Pete Brierley, Kristi Clark-Miller, Glen Grimes, Shawna Masters, Frank Mayhew, Kelly Putnam, Linda Sears, Julie Turnbow, Judi Wohead

Voting Members Absent:

Christine DeLa Torre

Non-Voting Members Present:

Bill Blitt – Deans' Liaison, Maria Bridgeman – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Others Present:

Jennifer Summerville

Meeting Minutes

Tom called the meeting to order.

Curricular Items

Business and Computer Systems

- ◆ Geospatial Information Science
 - * New Program – Fall 2012
 - AAS – Geospatial Information Science – Recommended
 - Certificate – Geospatial Information Science – Recommended
 - * Course Additions – Fall 2012
 - GISC-1421 – Recommended
 - GISC-2402 – Recommended

Fine Arts

- ◆ Music
 - * Program Revisions – Fall 2012
 - AA – Music Field of Study – Recommended
 - AAS – Commercial Music – Recommended
 - * Course Additions – Fall 2012
 - MUSI-1114 – Recommended
 - MUSI-1115 – Recommended
 - MUSI-2114 – Recommended
 - MUSI-2115 – Recommended
 - MUSI-1303 – Recommended
 - * Course Terminations – Fall 2012
 - MUSI-1181 – Recommended
 - MUSI-1182 – Recommended
 - MUSI-2181 – Recommended
 - MUSI-2182 – Recommended
 - MUSI-1301 – Recommended

Health Sciences, Emergency Services and Physical Education

- ◆ Polysomnographic Technology
 - * New Program – Fall 2012
 - AAS – Polysomnographic Technology – Recommended
 - ATC – Polysomnographic Technology – Recommended
 - * Course Additions – Fall 2012
 - PSGT-1205 – Recommended
 - PSGT-1215 – Recommended
 - PSGT-1260 – Recommended
 - PSGT-1310 – Recommended
 - PSGT-1340 – Recommended
 - PSGT-1360 – Recommended
 - PSGT-1400 – Recommended
 - PSGT-2205 – Recommended
 - PSGT-2250 – Recommended
 - PSGT-2271 – Recommended
 - PSGT-2272 – Recommended
 - PSGT-2360 – Recommended
 - PSGT-2361 – Recommended
 - PSGT-2411 – Recommended
 - RSPT-1237 – Recommended

Deans' Liaison Report

Bill Blitt reported all recommendations from the September 30 meeting have been approved. The recommendation from the September 9 CAB meeting to add PSYC-2317 to Collin's course inventory was denied due to lack of documented applicability of the course to baccalaureate degrees at a minimum of two four-year institutions. Michael Rose has been asked to get at least two letters from four-year institutions stating that this course will be accepted as applicable toward the major at each institution. When these letters are received, the proposal can be resubmitted.

Faculty Council Report

They are meeting today, so neither Julie T. nor Judi were able to attend. Julie T. did send a report to the Chair that the CAB is reviewing revisions. Representatives can review the website for information.

Academic Planning Team (APT) Report

Linda stated the meeting that was scheduled for yesterday was canceled. Bill Blitt shared the following from the Deans' meeting that preceded the canceled APT meeting:

- ◆ Donald Weasenforth shared information on a pilot program in Developmental Education (DE) that will automatically drop students for non-attendance. This presentation will be sent to the VPPs electronically.
- ◆ Developmental Education is being looked at closely, by both the institution and the state. There has been some discussion about pairing a DE course with a college-level course so that students will see they are making some progress toward their goal. This will be watched closely to better ensure the student in the DE course will be successful.
- ◆ There was discussion about how attendance is affecting financial award funding. Since many faculty do not take attendance, there is no way to document when a student stopped attending the course. Due to this, about \$500,000 in financial aid funds awarded to students had to be returned. Non-attendance also affects retention, so there will be additional discussion about this issue.

Meeting adjourned at 3:45