

CURRICULUM ADVISORY BOARD

March 2, 2012

1:30 pm

CHEC 135

Approved Meeting Minutes

Voting Members Present:

Tom Ottinger – Chair, Christian Aars, Julie Boganwright, Pete Brierley, Kristi Clark-Miller, Christine DeLa Torre, Glen Grimes, Shawna Masters, Frank Mayhew, Kelly Putnam, Linda Sears, Judi Wohead

Voting Members Absent:

Julie Turnbow,

Non-Voting Members Present:

Jon Hardesty – Acting Deans' Liaison, Maria Bridgeman – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Non-Voting Members Absent:

Bill Blitt – Deans' Liaison

Others Present:

Kimberly Harris, Jennifer Summerville

Meeting Minutes

Tom called the meeting to order.

Curricular Items

Developmental Education

- ◆ Integrated Reading/Writing – Presenters: Donald Weasenforth, Dean with Amy Rule and Pam Sawyer
 - * New Course – Fall 2012 – Recommended
 - INRW-0315, Developmental Integrated Reading and Writing

Science, Technology, Engineering and Mathematics (STEM)

- ◆ Engineering – Presenter: Dave Galley
 - * New Courses – Fall 2012 – Recommended
 - ENGR-2105, Electrical Circuits I Laboratory
 - ENGR-2106, Introduction to Digital Systems Laboratory
 - ENGR-2306, Introduction to Digital Systems
 - ENGR-2308, Engineering Economics
 - * Course Revision – Fall 2012 – Recommended
 - ENGR-2305, Electrical Circuits I – Contact hour revision; add corequisite
- ◆ Electronic Engineering Technology – Presenter: Dave Galley
 - * Course Revision – Fall 2012 – Recommended
 - HART-2472, Alternative Energy Perspectives, Energy Sources, Energy Storage, and Energy Distribution – Prerequisite revision
- ◆ Computer-Aided Drafting and Design – Presenter: Dave Galley
 - * Course Revisions – Fall 2012 – Recommended
 - ARCE-2352, Mechanical and Electrical Systems – Prerequisite revision
 - DFTG-1345, Parametric Modeling and Design – Prerequisite revision
 - DFTG-2328, Architectural Drafting – Commercial – Prerequisite revision; add Prerequisite/Concurrent Enrollment

Deans' Liaison Report

- ◆ Jon informed members the MUAP courses from the last meeting were approved.

Faculty Council Report

- ◆ There is concern among faculty members that courses will be removed from the 2014 Texas Core. Judi was able to inform the group that this is inaccurate.
- ◆ There is still confusion about COAT's responsibility.
- ◆ HR Hiring Rubric – Final form is different than what was approved by faculty. Paula Miller asked faculty to allow her to meet with President Cary Israel before Faculty Council officially responds.

Academic Planning Team (APT) Report

- ◆ There is still confusion about COAT's responsibility.

Discussion Item:

◆ **Curricular Recommendations Update**

- * Kathleen informed CAB about the status of the new GIS program. The THECB required Collin to give notice of our intent to offer this new program to both the THECB and the Metroplex Higher Education Regional Council. A 30 day comment period opens. Collin has received objections from Brookhaven (DCCCD) and Tarrant County College. Additionally, an anonymous e-mail was sent to the THECB erroneously stating Collin has posted the GIS program on our website without stating it is pending THECB approval. The posting is actually in reference to our THECB-approved GIS Specialization. The approval of the new GIS proposal is waiting for state consideration of Collin's response to the objections. THECB has no time limit for this decision.
- * Earlier, the termination of HUMA-1311 was approved by Collin's Board. Since this is a Core course, new guidelines in submitting Core changes to the THECB are in effect limiting Collin to one submission of core changes per calendar year. To meet this time rule, we will submit HUMA 1311 in conjunction with GOVT-2305, 2306 and 2107, which are required by THECB to be effective for Fall 2013.

◆ **Core Review Committee Update**

- * This committee has met with Kimberly on several occasions. It appears there will be about 80 courses CAB will be reviewing to assure that their SLOs meet the new state mandate. The CAB Sub-Committee is charged with developing a process for CAB to review core courses. CAB will be looking at Core globally while COAT will be assessing the student artifacts. CAB will begin their process after GEO Forum II finalizes their review. CAB will work on their review during 2012-2013 academic year. Tom expressed this will be a time intensive project.
- * Kimberly said Paula Miller was passing out information to the Faculty Council.
- * Kimberly said GEO Forum II will have their final meeting in April to finalize their recommendation.

◆ **2012-2013 CAB Chair**

- * Tom asked everyone to be thinking about nominations for CAB Chair. The vote will take place at the May CAB meeting.

◆ **February 10 CAB minutes**

- * The CAB minutes were sent out earlier this week. Minutes were approved with no changes.

Meeting adjourned at 3:30