

CURRICULUM ADVISORY BOARD

December 3, 2010

1:30 pm

SCC F110

Meeting Minutes

Voting Members Present

Glen Grimes – Chair, Julie Boganwright, Donna Cain, Matt Coulter, Tom Ottinger, Kelly Putnam, Julie Turnbow

Voting Members Absent

Ann Cervantez, Linda Sears

Non-Voting Members Present

Maria Bridgeman – Student Development Liaison, Kathleen Fenton, Karen Murph, Vickie Stone
Substitute: Cameron Neal (serving as Deans' Liaison in Bill Blitt's absence)

Meeting Minutes

Glen Grimes called the meeting to order.

Curricular Items

Business, Information, and Engineering Technologies

- ◆ Computer-Aided Drafting and Design
 - * Course Addition – Recommended
 - ENTC 1323
 - * Program Addition – Recommended
 - Certificate – Mechanical Computer-Aided Drafting and Design
 - * Program Revisions – Recommended
 - AAS – Computer-Aided Drafting and Design: Course added; course moved from elective to required
 - MSA AutoCAD: Course added
 - * Program Termination – Recommended
 - AutoCAD Specialization
- ◆ Computer Networking Technology
 - * Course Additions – Recommended
 - ITNW 2474, ITMT 2401, ITMT 2402, ITMT 2422, ITMT 2451, ITMT 2456
 - * Course Revision – Recommended
 - ITCC 2473: Prerequisite change
 - * Program Revisions – Recommended
 - AAS – Cisco Systems Networking Specialization: Courses added; courses replaced; elective options changed
 - Certificate – Advanced Cisco Systems Networking (CCNP): Courses added; courses replaced; elective options changed
- ◆ Convergence Technology
 - * Course Revisions – Recommended
 - EECT 1371, EECT 2375: Course description change; title change
 - * Program Revisions – Recommended
 - AAS – Convergence Technology: Courses added; courses replaced; elective options changed
 - Certificate – Convergence Technology: Courses replaced; elective options changed
 - Certificate – IP Specialization: Courses replaced; elective options changed
 - * Program Termination – Recommended
 - Enhanced Skills Certificate – Voice-over-IP Expert
- ◆ Information Systems Cybersecurity
 - * Course Addition – Tabled – for modification of Student Learning Outcomes
 - ITSY 2575

Developmental Education

- ◆ English as Second Language
 - * Course Revision – Recommended
 - ESLR 0315: Contact-hour change

- ◆ Reading
 - * Course Revision – Recommended
 - READ 0305: Student Learning Outcomes changes
 - * Course Revision – Tabled – for modification of Student Learning Outcomes
 - READ 0310: Student Learning Outcomes changes
- ◆ Writing
 - * Course Revision – Recommended
 - ENGL 0315: Contact-hour change
 - * Course Revision – Recommended
 - ENGL 0310: Rubric, number, title change (GRAM 0300 Developmental Grammar); Student Learning Outcomes changes

Mathematics and Natural Sciences

- ◆ Physics
 - * Course Revisions – Tabled – for modification of Student Learning Outcomes
 - PHYS 1405: Course description changes; assessment change

Deans' Liaison Report

Kathleen Fenton reported that we are waiting for VPP notification regarding the November 12 and November 19 CAB proposals.

Faculty Council Representative Report

Julie Turnbow was unable to attend the last council meeting, and there are no minutes available at this time. She will send out any relevant information.

Old Business

- ◆ Syllabus Template (Subcommittee Report) – Matt Coulter and Kathleen Fenton have discussed a template, which Matt will share with the other committee members to be reviewed for the January CAB meeting.
- ◆ Class Format – Matt Coulter gave an overview of the November 19 discussion. Cameron Neal then gave some background information on the issue. Donna Cain stated that we want to be sure that the integrity of a course is not compromised by the use of some of the course formats. Kathleen Fenton emphasized that the role of the CAB is process and the need for it – to identify the problem and recommend a process. She stated that we are waiting for feedback regarding the Learning Community that is using a developmental course as one of its course pairings. Matt suggested that Donna create a draft on a process for looking at different course formats. Cameron agreed that a statement should be issued as such – faculty should be in charge of curriculum, and this should be addressed.
- ◆ November 19 Meeting Minutes – Will be sent out for CAB review.

Meeting adjourned at 4:00 pm.