

CURRICULUM ADVISORY BOARD
November 19, 2010
1:30 pm
CPC C121
Meeting Minutes

Voting Members Present

Glen Grimes – Chair, Donna Cain, Ann Cervantez, Matt Coulter, Tom Ottinger, Kelly Putnam, Linda Sears,

Voting Members Absent

Julie Boganwright, Julie Turnbow

Non-Voting Members Present

Bill Blitt – Deans' Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Non-Voting Members Absent

Maria Bridgeman – Student Development Liaison

Others Present

Brenda Kihl

Meeting Minutes

Glen Grimes called the meeting to order.

Curricular Items

Business, Information, and Engineering Technologies

- ◆ Computer Programming (Resubmission)
 - * Course Addition – Recommended
 - ITSE 1391 – New subtopic (Special Topics: Programming Mobile Devices with Java J2ME)
 - * Program Revision – Recommended
 - Certificate – Java Specialization: Elective option added

Fine Arts

- ◆ Music, Commercial
 - * Course Additions – Recommended
 - MUSB 2350, MUSP 1153
 - * Program Revisions – Recommended
 - AAS – Commercial Music: Courses added; courses replaced; courses moved to elective options
 - Certificate – Music Business: Courses added; courses replaced; courses moved to elective options
- ◆ Music, Ensemble
 - * Course Addition – Recommended
 - MUEN 1153
 - * Course Revisions – Recommended
 - MUEN 1121: Contact-hour change
 - MUEN 1141: Title change

Health Sciences and Emergency Services

- ◆ Health Information Technology
 - * Course Revisions – Recommended
 - HITT 1160, HITT 1266, HITT 1345, HITT 2245: Prerequisite changes

Deans' Liaison Report

No outstanding items

Faculty Council Representative Report

None – Julie Turnbow absent

New Business

- ◆ Class Format – Concern was expressed over alternative ways of teaching some of our courses. Issues discussed were as follows:
 - * Trying to migrate to one of these methods could present a problem in the timing of lab content; i.e. Microbiology. The concern is that process was not followed. Chairs are not always academically qualified for all of their subject areas to understand the implications of these decisions.

- * A second issue is a Learning Community that is using a developmental course as one of its course pairings. Banner does not allow this event, so Don Weasenforth has been asked to report how 23 students were able to register under these conditions. How was it determined that students met the prerequisite criteria?

Questions/Comments:

Should proposed alternative methods be submitted to the CAB? At this time, there is no action to be taken. The matter will be revisited in December. Bill Blitt reported that the Academic Planning Team (APT) is in the process of putting together a faculty handbook and may want to address this topic. (The APT is also looking for other information to be included.)

Old Business

- ◆ November 12 Meeting Minutes – Approved

Meeting adjourned at 3:00 pm.