

CURRICULUM ADVISORY BOARD

January 14, 2011

9:00 am

SCC BB232

Meeting Minutes

Voting Members Present

Glen Grimes – Chair, Julie Boganwright, Matt Coulter, Christine DeLa Torre, Tom Ottinger, Kelly Putnam, Linda Sears, Julie Turnbow

Voting Members Absent

Donna Cain

Non-Voting Members Present

Bill Blitt – Deans' Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Non-Voting Members Absent

Maria Bridgeman – Student Development Liaison

Others Present

David Green, Jennifer Summerville

Meeting Minutes

Glen Grimes called the meeting to order.

Introduction of guests:

Jennifer Summerville, Associate Dean, Distance and Weekend College
David Green, Coordinator of Assessment, Institutional Effectiveness

Curricular Items

Business, Information, and Engineering Technologies

- ◆ Business Management
 - * Program Terminations – Recommended
 - AAS – Criminal Justice Administration Specialization
 - Certificate – Criminal Justice Administration Specialization
- ◆ Convergence Technology
 - * Course Termination – Recommended
 - ITNW 1280

Deans' Liaison Report

No outstanding items

Faculty Council Representative Report

Dr. Israel will speak at this afternoon's FC meeting; Julie Turnbow will report back regarding any CAB-related information.

New Business

- ◆ Core / GEO Forum II – Kathleen Fenton reviewed the Texas core curriculum objectives and component areas. A coherent rationale and set of eight criteria were developed by GEO Forum II to assist in the review of Collin's core courses. Although a defined process is not yet in place, the CAB will have a role in the review. Texas Core domain criteria will be posted on the Curriculum website. The timeline for affirmation of Collin's core courses is February 2012 for inclusion in the Fall 2012 e-catalog for Fall 2012 registration (April 2012), and to notify the THECB of any changes to be effective Fall 2012. The CAB is advised to begin developing a process for meeting the obligation to ensure that each of Collin's core courses addresses the Texas Core objectives required for their respective domains.
- ◆ Student Learning Outcomes (SLOs) of ACGM Courses – Kathleen gave background information on the state's pilot program of course review. Eighteen additional high-enrollment Dual Credit courses have been targeted for the next review round. Kathleen will look into getting the website of where the course information can be found. Because instructional obligations and assessments are based on SLOs, faculty are encouraged to review the proposed outcomes in their disciplines and submit comments.

- ◆ Spring 2011 Meeting Dates
 - * February 11, 1:30, PRC
 - * February 25, 1:30, CPC
 - * March 25, 1:00, SCC
 - * April 8, 1:30, CHEC
 - * May 6, 1:00, SCC

Old Business

- ◆ Syllabus Template (Subcommittee Report) – Matt Coulter distributed a draft copy of the template and asked that CAB members review it for discussion at the next CAB meeting.
- ◆ READ 0310 Course Revision Proposal – Presented at the December 3 CAB meeting, the decision was tabled pending modification of the Student Learning Outcomes. After modifications were made, the course was re-submitted and approved by electronic vote.
- ◆ November 19 and December 3 Meeting Minutes – Will be submitted and discussed electronically.

Meeting adjourned at 10:30 am.