

CURRICULUM ADVISORY BOARD

December 4, 2009

1:30 pm

SCC BB206

Meeting Minutes

Voting Members Present

Matt Coulter – Chair, Donna Cain, Christine DeLaTorre, Glen Grimes, Tom Ottinger, Linda Sears, Donald Weasenforth

Non-Voting Members Present

Karen Murph, Vickie Stone

Voting Members Absent

Susan Moss, Kelly Putnam

Non-Voting Members Absent

Bill Blitt – Deans' Liaison, Kathleen Fenton

Matt Coulter called the meeting to order.

Discussion

- ◆ CAB and the Core Curriculum
 - * Matt Coulter distributed a draft proposal from the CAB Core Curriculum Subcommittee that outlines a coherent rationale for the maintenance of Collin's core, and he asked that it be reviewed for future discussion. He noted that the THECB (Texas Higher Education Coordinating Board) is currently reviewing core guidelines / requirements.
 - * General Comments / Questions
 - As a college, we are pulled in several directions from different entities. Sometimes satisfying one may impair another. How can all entities be satisfied?
 - Clarification should be made between the overall vision and the "nuts and bolts".
 - Is the CAB the appropriate group to make core curriculum decisions?
 - There may always be issues/concerns with the maintenance of core.
- ◆ Dual Credit
 - * Four actions were proposed and voted for recommendation:
 - Establish a reporting system to enable Dual Credit professors to directly report problems / concerns to a central address within the college district. Review incident statistics and resolution status periodically for improvement. Review incident statistics in conjunction with planning sessions for upcoming terms.
 - More actively involve the affected academic administrators in planning and scheduling of off-campus Dual Credit coursework.
 - Consider moving Dual Credit program responsibility into academic areas and out of Student Development.
 - Create four Dual Credit Coordinator positions to provide logistical support to faculty teaching off-site Dual Credit courses and to facilitate Dual Credit orientations. The positions will be offered to faculty as extra service contracts, with the Service Learning Coordinator position description serving as a model.
 - * Matt Coulter gave an overview of the PTK Conference objective: Dual Enrollment vs Advanced Placement

Curricular Items

Business, Information, and Engineering Technologies

- ◆ Computer Information Systems
 - * Program Revisions – Recommended
 - AAS Computer Information Systems, AAS Computer Applications Specialization, Applications Programming Certificate, Computer Applications Certificate
 - * Course Additions – Recommended
 - BCIS 1320, ITSE 1394 (Special Topic: Comparing Operating Systems)
- ◆ E-Business Media
 - * Program Revisions – Recommended
 - AAS E-Business Media, AAS Web Developer Specialization, E-Business Media Certificate, Web Developer Specialization Certificate, E-Commerce Certificate
 - Course Addition – IMED 2311 – Recommended
 - Course Termination – IMED 2349 – Not Recommended – As discussed during the presentation, this course will now be used by the Fine Arts area; therefore, it will remain in the course inventory and will be changed in Banner to reflect this.

Fine Arts

- ◆ Applied Graphic Design Technology
 - * Program Revisions – Recommended
 - AAS Applied Graphic Design Print / Web, Applied Graphic Design Print / Web Certificate, AAS Commercial Photography, Commercial Photography Certificate
 - * Course Addition – ARTC 2347 – Recommended
 - * Course Revisions – Recommended
 - ARTC 1327, GAME 1303
 - * Course Termination – ARTC 2313 – Recommended
- ◆ Dance
 - * Course Additions – Recommended
 - DANC 1222, DANC 1223, DANC 2325

January 2010 Meeting – January 13, 1:30 pm, SCC