

# CURRICULUM ADVISORY BOARD

October 30, 2009

1:30 pm

CYC A310

Meeting Minutes

## Voting Members Present

Matt Coulter – Chair, Donna Cain, Christine DeLaTorre, Glen Grimes, Tom Ottinger, Kelly Putnam, Donald Weasenforth

## Non-Voting Members Present

Bill Blitt – Deans' Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

## Voting Members Absent

Susan Moss, Linda Sears

Matt Coulter called the meeting to order.

## Discussion

- ◆ AAS Requirements  
It was voted to recommend a revision to the AAS Core Curriculum by adding Natural Sciences to the Mathematics component, which will align with SACS (Southern Association of Colleges and Schools) and THECB (Texas Higher Education Coordinating Board) guidelines.
- ◆ CAB and the Core Curriculum  
The subcommittee (Donna Cain, Matt Coulter, Glen Grimes, Linda Sears, Donald Weasenforth) is in the process of drafting criteria for the maintenance of Collin's core. More information to follow.
- ◆ Dual Credit
  - \* Gary Hodge gave a dean's perspective on Dual Credit. His experience has been that some of the high schools are pleased we are there and are very accommodating, while others are not. Some of the facilities are conducive to learning; others are not. Classrooms sometimes must be shared by two classes at the same time, which can be very distracting. Also, equipment (such as copiers) is not always available to us. Class scheduling is also a concern, as Collin is not involved in the process. The schedules come from the high schools through Alicia Huppe, and often it is after Collin's semester schedule has been finalized, which can cause problems for our faculty. Another issue is that Dual Credit classes follow the high school calendar, with high school events and closings having priority, and we are not always notified that classes will not be in session. When issues do arise and Alicia is notified, she does follow up with the high school(s); however, the situations are not always addressed by the high school(s). It was noted that the Dual Credit program rests entirely within Student Development at Collin and might benefit from academic administrative involvement. Also noted was that our faculty do not have any issues with the students and are very complimentary.
  - \* Kathleen Fenton suggested an incident tracking system might be helpful.
  - \* Christine DeLaTorre drafted and distributed a proposal for a Dual Credit Coordinator position. Members were asked to review the proposal for future discussion.

## Curricular Items

### Health Sciences and Emergency Services

- ◆ Health Information Technology
  - \* Program Revisions – AAS Health Information Technology (Proposal A) – Approved. (Proposal B was not recommended.)
  - \* Course Additions – Approved
    - HITT 1160, HITT 1255, HITT 1345
  - \* Course Revisions – Approved
    - HITT 2343, HITT 2346, HITT 2361
- ◆ Respiratory Care
  - \* Program Revisions – AAS Respiratory Care – Approved
  - \* Course Additions – Approved
    - HPRS 1204, RSPT 2130, RSPT 2217, RSPT 2255, RSPT 2353
  - \* Course Revisions – Approved
    - RSPT 1201, RSPT 2139, RSPT 2310
  - \* Course Terminations – Approved
    - RSPT 2317, RSPT 2355, RSPT 2453

### Mathematics and Natural Sciences

- ◆ Biology
  - \* Course Revision – BIOL 2404 – Information-only item – Approved. Note: This revision was proposed by Health Sciences and Emergency Services
- ◆ Biotechnology
  - \* Course Addition – BITC 2350 – Approved

Meeting adjourned at 3:50 pm.