

CURRICULUM ADVISORY BOARD

October 9, 2009

1:30 pm

PRC F135

Meeting Minutes

Voting Members Present

Matt Coulter – Chair, Christine DeLaTorre, Glen Grimes, Susan Moss, Tom Ottinger, Kelly Putnam, Linda Sears

Non-Voting Members Present

Bill Blitt – Deans' Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Voting Members Absent

Donna Cain, Donald Weasenforth

Matt Coulter called the meeting to order.

Discussion

- ◆ Dual Credit
 - Alicia Huppe gave background information on the Dual Credit program and discussed some of the faculty concerns. Although there is not a formal process by which faculty can voice their concerns, she does work with the deans when issues arise. An ongoing issue is the scheduling of the classes. The schedules are set by the high schools, and we do not always receive them until after our semester schedule is set, which can cause problems for our faculty.
 - * Suggestions given during the discussion:
 - Implementation of a formal complaint process
 - Collin faculty orientation – maybe during Faculty Development Week
 - Creation of broad formal guidelines and follow-up process
 - High school faculty orientation
 - Creation of a specific position to coordinate all aspects – Christine DeLaTorre will draft a brief description of this position for the next CAB meeting.
 - To hear dean's perspective – Gary Hodge will be invited to the next CAB meeting.
- ◆ CAB and the Core Curriculum – A subcommittee was organized to draft a starting point for discussion in developing logical criteria for core courses: Matt Coulter, Glen Grimes, Linda Sears

Curricular Items

Business, Information, and Engineering Technologies

- ◆ Computer Information Systems
 - * Course Prerequisite Changes – Approved
 - COSC 1315, ITSW 1304, ITSW 1307
- ◆ E-Business Media
 - * Course Addition – ITSE 1392 (SpecialTopic: iPhone Programming) – Approved
 - * Course Prerequisite Changes – Approved
 - GRPH 1359, IMED 1301, IMED 1345, ITSE 1301, ITSE 1311

Meeting adjourned at 3:30 pm.