

CURRICULUM ADVISORY BOARD
January 22, 2010
1:30 pm
SCC BB206
Meeting Minutes

Voting Members Present

Matt Coulter – Chair, Donna Cain, Ann Cervantez, Glen Grimes, Susan Moss, Tom Ottinger, Kelly Putnam, Linda Sears, Donald Weasenforth

Non-Voting Members Present

Bill Blitt – Deans' Liaison, Kathleen Fenton, Karen Murph, Vickie Stone

Matt Coulter called the meeting to order.

SACS (Southern Association of Colleges and Schools) – Tom Martin and Sherry Schumann gave an overview and background information on concerns and issues regarding SACS accreditation requirements and substantive changes. It is important for the CAB to be aware of these requirements and to ask questions when programs and courses are proposed.

Discussion

- ◆ CAB and the Core Curriculum – Matt asked that members continue to review the previous core document reflecting four perspectives for further discussion. At that time, we will forward any recommendation(s) to GEO Forum and Vice President Mary McRae. He will also try to obtain further definition of the CAB's role.
- ◆ Academic Certificates – A proposal was presented to create two certificates: Core Complete Certificate and Field of Study Certificate. These certificates would increase significance and visibility for students and will increase completers in these areas. Following discussion and a majority vote, the certificates were recommended.

Deans' Liaison Report – Bill Blitt

- ◆ Dual Credit (DC)
 - * DC will remain in Student Development, and the various concerns and issues that have been raised will be reviewed.
 - * High schools will not make decisions regarding curriculum; it will be done by Collin faculty.
 - * The possibility of housing DC classes at Collin facilities is being reviewed. This would resolve many of the issues that have been discussed. DC classes could be scheduled early morning or later in the afternoon, so that classroom availability and parking would not be a problem.
- ◆ Philosophy Courses (PHIL1316 & 1317) – These courses will not be added to the core at this time. GEO Forum 2 will involve a complete review of current core courses. Each disciplinary area will have an opportunity to look at their courses. This will be the process instead of adding courses "piece-meal".

Curricular Items

Fine Arts

- ◆ Applied Graphic Design Technology
 - * Program Revisions – AAS Applied Graphic Design Print/Web – Recommended
 - * Course Revisions – ARTC 1394, IMED 2349 – Recommended
 - * Course Termination – ARTV 2373 – Recommended

Health Sciences and Emergency Services

- ◆ Surgical Technology
 - * Program Revisions – AAS Surgical Technology – Recommended
 - * Course Addition – HPRS 2374 (originally submitted as HPRS 2371) – Recommended
 - * Course Termination – HPRS 2201 – Recommended

Mathematics and Natural Sciences

- ◆ Biotechnology
 - * Program Revisions – Recommended
 - AAS Biotechnology, Biotechnology Certificate
 - * Course Addition – BIOL 1415 – Recommended
 - * Course Termination – BITC 1402 – Recommended

New Business

- ◆ THECB (Texas Higher Education Coordinating Board) Proposal for Review of Learning Objectives used in the ACGM (Academic Course Guide Manual) – Matt gave an overview of the proposal and asked members to review the document to be discussed at a later date. He will check into how and to whom a response should be directed.

Scheduling of Spring 2010 Meetings

- ◆ February 26, 1:45, CHEC
- ◆ March 26, 1:45, PRC
- ◆ April 16, 1:30, TBD
- ◆ May, TBD

Meeting Minutes

- ◆ November 20 – Approved
- ◆ December 4 – Approved

Meeting adjourned 3:35 pm.