

CURRICULUM ADVISORY BOARD
November 21, 2008
1:30 pm
CPC B309
Meeting Minutes

Members Present

Matt Coulter – Chair, Will Brannon, Donna Cain, Ann Cervantez, Glen Grimes, Susan Moss, Tom Ottinger, Traci Ramsey, Jey Venkatesan

Non-Members Present

Kathleen Fenton, Gary Hodge – Ex Officio Dean, Karen Murph

Core Curriculum Presentation

Core Curriculum Task Force representatives, Kimberly Harris and Cameron Neal, gave an overview of the committee's mission. The committee recommends the following:

- ◆ Decrease the number of hours in the core, from 45 to 42, by removing the Computer Science course requirement.
- ◆ Addition of the following courses to broaden student options: ARTS 1313, BIOL 1414, ENGL 2351, HIST 2311, HIST 2312, HIST 2321, HIST 2322, HUMA 1305, HUMA 1311, HUMA 2319, HUMA 2323, PHYS 1410
- ◆ Deletion of the following courses: BIOL 2428, CHEM 1407
- ◆ Some courses to be designated as providing a multi-cultural experience and that a course from this list be required for an AA or AS degree.

Discussion followed – committee representatives will be invited to next CAB meeting.

Curricular Presentations

Business, Information, and Engineering Technologies

- ◆ Computer Programming
 - * Program Revisions – Database Programming Certificate C# Specialization – Approved
 - ITSW 1307 replaced with new course ITSE 2354
 - ITSE 2309 moved from 1st Semester to 1st Summer
 - ITSE 2347 moved from 2nd Semester to 1st Semester
 - * Course Title Revision – ITSE 2338 – Approved
- ◆ Culinary Arts
 - * New specialization – AAS Pastry Arts Specialization – Approved
 - * Program Revision – Pastry Arts Certificate – Approved
 - Addition of CHEF 1301, IFWA 1310, PSTR 1312, Elective – Approved
 - Deletion of PSTR 1380 – Approved
 - * Course Additions – PSTR 1305, PSTR 1306, PSTR 1310, PSTR 1312, PSTR 2301, PSTR 2307 – Approved with revision of Student Learning Outcomes; PSTR 2380 – Approved, with addition of prerequisite
 - * Course Revision – PSTR 1340 – increase of contact hours – Approved
- ◆ Office Systems Technology
 - * New Marketable Skills Achievement Award – Accounting Support – Approved
 - * Course Addition – ACNT 1311 – Approved
 - * Course Revision – ACNT 1303 – contact hours; deletion of prerequisite – Approved

- ◆ Paralegal / Legal Assistant
 - * Course Revisions – LGLA 1303, LGLA 1353, LGLA 1355, LGLA 2333 – assessments/prerequisites deleted – Approved
 - * Course Terminations – LGLA 1305, LGLA 2337 – Approved

Mathematics and Natural Sciences

- ◆ Biotechnology
 - * Program Revision – AAS Biotechnology – SPCH 1311 replaced with SPCH 1321 as preferred – Approved
 - * Course Revision – GEOL 1405 title change; prerequisites revised – Approved

All approved proposals will be recommended to the Designated Academic Officer for action.

Discussion Items

- ◆ By-Laws – Renamed “Operational Procedures and Guidelines”, as recommended by Leadership
 - * Revisions Approved
- ◆ Role of CAB – After some discussion, it was determined that the VP/Ps would be invited to a future meeting to discuss pertinent issues and answer questions.
- ◆ December 12 Meeting, 12:00 noon, CYC, A310

Meeting adjourned at 3:00 pm.