

CURRICULUM ADVISORY BOARD

October 24, 2008

1:30 pm

CYC A310

Meeting Minutes

Members Present

Matt Coulter – Chair, Will Brannon, Donna Cain, Ann Cervantez, Glen Grimes, Susan Moss, Tom Ottinger, Traci Ramsey

Non-Members Present

Kathleen Fenton, Gary Hodge – Ex Officio Dean, Karen Murph, Vickie Stone

Curricular Presentations

Developmental Education

- ◆ COSU 0301 – Course addition – Approved, with the following recommendations as discussed: title revised to be more inclusive; “unexcused absences” defined in the Attendance Policy

Fine Arts

- ◆ Music / Music, Commercial
 - * Course terminations – MUSC 1330, MUSI 1157, MUSI 1158, MUSI 1159, MUSI 2159, MUSI 2160, MUSI 2161 – Approved
 - * Course revisions – corequisites removed: MUSC 1327, MUSI 1116, MUSI 1117, MUSI 1312, MUSI 2116, MUSI 2117, MUSI 2181, MUSI 2182, MUSI 2311, MUSI 2312; prerequisite removed: MUSC 1327; corequisites & prerequisite removed: MUSI 1311; corequisite replaced as prerequisite: MUSC 1405 – Approved
 - * Course Additions – MUSC 1313, MUSC 2313, MUSP 1104**, MUSP 1105**, MUSP 1110**, MUSP 1117**, MUSP 1127**, MUSP 1151, MUSP 1202, MUSP 2230**, MUSP 2233**, MUSP 2235**, MUSP 2237**, MUSP 2249** – Approved, with corrections as discussed: MUSP syllabi course descriptions referencing "25-minute lessons per week" to be replaced with "50-minute lessons per week".
**On October 28, it was discovered that the contact hours for each of these courses fall short of WECM requirements, triggering further revision. Notification was sent to the department detailing the need to bring the contact hours into compliance. The revised courses will be resubmitted for review.
 - * Program Revision – AAS Music, Commercial – Approved, with corrections as discussed: replace MUSI 1311 with MUSC 1313 as a required course; remove MUSC 1313 as elective choice
- ◆ Photography
 - * PHTC 1300 – Course revision – prerequisites added – Approved

Health Sciences and Emergency Services

- ◆ Fire Science
 - * FIRT 1315 – Course revision – prerequisite added – Approved
- ◆ Respiratory Care
 - * RSPT 1471 Course Termination – Approved
 - * RSPT 2471 Course Addition – replaces RSPT 1471 – Approved

All approved proposals will be recommended to the Chief Academic Officer for action.

Discussion Items

By-Laws / Role of CAB

Copies of current and proposed guidelines were distributed. Members are to review and be ready to discuss at the November 21 meeting.

GPA – Associate of Arts in Teaching (AAT)

After discussion, recommendation was made to increase the minimum GPA to 2.5 to align with requirements of universities.

Report from the CAB Chair

Matt Coulter recently met with Vice President Mary McRae to discuss the CAB and other issues. Dr. McRae will attend the November 21 meeting.

Other Business

Ann Cervantez gave a brief report on the Core Curriculum Committee. Its recommendation(s) will be brought to the CAB for review.

Kathleen Fenton will look at the Curriculum Review Committee for applicable areas of concern.

Meeting adjourned at 3:00 pm.