

CURRICULUM ADVISORY BOARD
Meeting Minutes
11/16/07

MEMBERS PRESENT: Matt Coulter-Chair, Bill Ardis, Will Brannon, Ann Cervantez, Glen Grimes, Susan Moss, Traci Ramsey, Luke Sides, Jey Venkatesan,

Ex OFFICIO MEMBER NOT PRESENT: Gary Hodge

NON-MEMBERS PRESENT: Karen Murph, Linda Robertson, Vickie Stone

The Curriculum Advisory Board was called to order on 11/16/07 at 1:30 at CPC by Matt Coulter, Chair.

PRESENTATIONS:

Developmental Education

A revision to the course descriptions for ESLW 0305 and ESLW 0310 is being proposed. By not specifying modes to be taught, the instructors have more flexibility to choose what works best for their classes. It was suggested that on the syllabus, under 'Course Learning Objective' the word 'acceptable' be revised for better clarification.

Business Management/Marketing

The Quality Management Specialization is no longer useful and is being eliminated along with two courses, QCTC 1303 and BMGT 1370. The Project Management Certificate is being terminated as a credit program and is being placed under Continuing Education. Three courses with the certificate are being terminated, BMGT 1309, BMGT 1342, and BMGT 1301.

Three programs are being revised. The AAS Marketing is being revised with course deletions and replacements. BMGT 1370 is being terminated and replaced with IBUS 1305, BMGT 1396 is being terminated and replaced with BMGT 1391, and MRKG 2333 is being replaced with BUSI 1311. The Marketing Certificate and the AAS Marketing/Business Management Specialization program are each being revised to replace MRKG 2333 with BUSI 1311. BUSI 1311 is a transferable course. A new International Business Specialization degree is being added. Included in the degree, new course IBUS 2345 will allow students, who complete the degree the option of sitting for the Customs Broker's Exam. This course is the review for that exam. It was suggested under 'Measurable Student Learning Outcomes' on the syllabus that the wording be changed to reflect more measurable outcomes.

Computer Programming

AAS-Software Development is being revised by adding a C# class. ITSE 2353 is being replaced by ITSE 1330. Also, GAME 2342 is being added and will be replacing an elective. Elective choices have also been revised. MSAA Database Programming will be changing the Visual Basic class to match other course changes in our catalog listing (ITSE 1344 to ITSE 2304). A more advanced version of the database class (ITSW 1307 to ITSE 2347) will be used. MSAA Visual Basic.NET classes are being changed to new WECM designations and changing a required class from working with ASP.NET to object-oriented programming and making the new version of Visual Basic with ASP.NET into an elective.

Two degree specializations are being revised. The AAS-Software Development Java Specialization has C# classes added. ITSE 2353 is being replaced by ITSE 1330. The AAS-Software Development-Visual Basic NET Specialization has added new WECM Visual Basic courses ITSE 1332, 1347, 2304, and 2334. Elective choices have also been revised for these two specializations.

Five certificates are being revised. An elective for the Software Development Certificate is being replaced with GAME 2342. The Software Development Certificate-Visual Basic .Net Specialization is replacing current Visual Basic courses with new versions. Elective choices have also been revised for these two certificates. C# Specialization has been added to the Software Development Certificate to accommodate students looking for certification in C# programming. The Visual Basic courses, for the Database Programming Certificate, are being replaced with the new courses in WECM and are more in keeping with new technology. The Database Programming Certificate is adding a C# specialization to keep up with demands of the industry.

One program is being deleted. The Database Programming Certificate–C++ Specialization is no longer needed. The C++ language is rarely used in industry and there has been no student interest in this certificate over two years.

One new Marketable Skills is being added. The MSAA C# is being added to match an industry need. With the MSAA C#, ITSE 1330, 2338, and 2353 courses will be added.

Seven new courses are being added, GAME 2342, ITSE 1330, ITSE 1332, ITSE 1347, ITSE 2304, ITSE 2334, and ITSE 2338.

Ten courses are being terminated, ITSE 1431, ITSE 2349, ITSE 1344, ITSE 2350, ITSE 2333, ITSE 2339, ITSE 2344, ITSE 2354, and ITSE 2373.

ITSE 2353 is being revised to make it more specialized for web development. What had been taught in this course will now be taught in the new WECM course ITSE 1330.

Fine Arts

ARTS 2348 is being revised to eliminate the prerequisite requirement ARTS 1316. It is no longer needed.

The proposal is to terminate DRAM 2120 and replace it with the Unique Needs course DRAM 2170. The course names are the same. The format of DRAM 2120 is no longer focused on practical application of skills towards the physical production of college shows. Discussion took place on the need for the change, transferability, etc.

Matt discussed the need to upgrade to the new syllabus template as needed.

Health Sciences & Emergency Services

Physical Education – Five courses are being revised. PHED 1102, PHED 1118, PHED 1121, PHED 1124, and PHED 1130 no longer require the prerequisite; therefore, the prerequisite is being removed.

PHED 1128, 1132, and PHED 2147 are being terminated. These courses no longer make.

Matt discussed the need to upgrade to the new syllabus template as needed.

Social and Behavioral Sciences

Eight History courses are being revised. The courses are HIST 1301, HIST 1302, HIST 2301, HIST 2311, HIST 2312, HIST 2327, HIST 2328, and HIST 2381. Because History courses are reading intensive, the students need to already have achieved the status of passing the levels of READ 0310 through passage of the class, or by passing the assessment for reading. Therefore, the prerequisite “READ 0310 or passing score on reading assessment” is being added.

Matt suggested that the wording on the learning outcomes on the syllabi for HIST 2311 or 2312 be revised to better measure the outcomes.

Dual Credit Curriculum Guidelines

The dual credit curriculum guidelines were discussed and the following changes were made: #1-Take off ‘and state testing’ and replace with etc’, #3-add ‘Student and Parents/Guardians’, and #6-Take off second sentence, ‘In no case should an on-campus section of a Collin College class which has sufficient enrollment be cancelled for the sole purpose of reassigning the professor to teach a Dual Credit class.’

Motions

The motion was made to approve the CAB minutes from 10/19/07 with the correction of the name. The motion was seconded and all were in favor.

The motion was made to accept the proposal for Fine Arts. The motion was seconded and all were in favor.

The motion was made to accept the two proposals for Developmental Education with the amendment of the Course Learning Objectives on each syllabus. The motion was seconded and all were in favor.

The motion was made to approve the proposals for Business Management / Marketing. The motion was seconded and all were in favor.

The motion was made to approve the proposals for Business Computer Programming. The motion was seconded and all were in favor.

The motion was made to approve the proposals for Fine Arts. The motion was seconded and all were in favor.

The motion was made to approve the proposals for Physical Education. The motion was seconded and all were in favor.

The motion was made to approve the proposal for History. The motion was seconded and all were in favor.

The motion was made to approve the Dual Credit Curricular Guidelines with the changes that were discussed. The motion was seconded and all were in favor.

The motion was made to adjourn. The motion was seconded and all were in favor.