

CURRICULUM ADVISORY BOARD
Meeting Minutes
02/15/08

MEMBERS PRESENT: Matt Coulter - Chair, Bill Ardis, Will Brannon, Ann Cervantez, Glen Grimes, Gary Hodge, Susan Moss, Traci Ramsey, Luke Sides, Jey Venkatesan

MEMBERS NOT PRESENT: Susan Moss

NON-MEMBERS PRESENT: Kathleen Fenton, Karen Murph, Vickie Stone

NON-MEMBERS NOT PRESENT: Linda Robertson

The Curriculum Advisory Board was called to order on 02/15/08 at 1:30 pm at CYC by Matt Coulter, Chair.

PRESENTATIONS:

Mathematics & Natural Sciences

- MATH 1351 – Prerequisite changes – The ACGM prescribes prerequisites of MATH 1350 and College Algebra which can be taken in any order.
- BIOL 1411 – Prerequisite change; the biology faculty would like students to have molecular biology first.
- BIOL 2401 – Previous “BIOL 1406 or two years of high school biology” was too vague, and students who marginally pass BIOL 1406 have not done well; therefore, the prerequisite will change to “BIOL 1406 with a grade of C or better within the last three years.”
- BIOL 2402 – Students who marginally pass BIOL 2401 are at a disadvantage; therefore, the prerequisite will change to “BIOL 2401 with a grade of C or better within the last five years.”
- BIOL 2421 – BIOL 2402 will be moved from corequisite to prerequisite and with a grade of C or better added; content in BIOL 2421 is better understood after first taking BIOL 2402.
- BIOL 2389 – Prerequisite of BIOL 1406 or BIOL 1408 added; students taking a biology co-op should have first taken a biology course.

Fine Arts

- ARTS 2371 – This course is being deleted in the ACGM effective Fall 2009; however, with the Banner migration, Fall 2008 will be a better time to eliminate the course.
- MUAP 11xx – Continuation of a previous CAB discussion. Contact hours for each of these courses are being re-aligned with faculty load; was previously penalizing associate faculty and overloading full-time faculty.
- MUAP 23xx – These courses are being terminated due to lack of enrollment/interest. The courses were intended for music majors; however, those students are not taking them.

Business, Information, & Engineering Technologies

- ACCT 2302 – Prerequisite change – Students are sufficiently computer literate, making the current computer prereq unnecessary.
- BCIS 2390 – COSC 1300 being removed as a prerequisite.
- ITSC 1309 – Keyboarding course prerequisites are being specified.
- POFI 2301 – Keyboarding course prerequisites are being specified.
- POFI 2331 – In addition to keyboarding course prerequisites being specified, this advanced course requires a background in the word processing functions and formatting learned in POFI 2301.
- POFL 1359 – In addition to keyboarding course prerequisites being specified, they are being enhanced because of the difficulty of some assignments.
- POFT 1307 – Keyboarding course prerequisites are being specified, and corequisite being moved to prerequisite.
- POFT 1319 – Keyboarding course prerequisites are being specified, and corequisite being moved to prerequisite.
- POFT 2203 – Keyboarding course prerequisites are being specified.
- POFT 2312 – Keyboarding course prerequisites are being specified.
- ITSE 1332 – Students are sufficiently computer literate, making the current computer prereq unnecessary.
- ITSE 2338 – Students taking this class are coming from industry positions where they already work with more advanced database; therefore, the Access database prerequisite is being removed.

Motions:

The motion was made to approve the course changes for Mathematics & Natural Sciences. The motion was seconded and all were in favor.

The motion was made to approve the ARTS course proposal. The motion was seconded and all were in favor.

The motion was made to approve the MUAP course proposals. The motion was seconded and all were in favor.

The motion was made to approve the ACCT course proposal. The motion was seconded and all were in favor.

The motion was made to approve the BCIS course proposal. The motion was seconded and all were in favor.

The motion was made to approve the course changes for Office Systems Technology. The motion was seconded and all were in favor.

The motion was made to approve the course changes for Computer Programming. The motion was seconded and all were in favor.

The meeting was adjourned.