

**CURRICULUM ADVISORY BOARD**  
**Meeting Minutes**  
**3/2/07**

**MEMBERS PRESENT:** Elizabeth Pannell - Chair, Bill Ardis, Will Brannon, Serena Butler, Matt Coulter, Gary Hodge, Kathy Mixson, Traci Ramsey, Luke Sides, Jey Venkatesan  
**NON-MEMBERS PRESENT:** Vickie Dobbs, Karen Murph, Linda Robertson

The meeting was held at Courtyard Campus and was called to order by Elizabeth Pannell.

**PRESENTATIONS:**

**Communications and Humanities**

Ceilidh Charleson-Jennings presented the request to add COMM 2301 to our inventory, from ACGM. This course was approved by the Higher Education Coordinating Board in 2003 and was initially discussed in CAB in 2004. Offering the course was delayed until textbook offerings became competitive and other new courses, approved in the area, had a chance to establish. SPCH 1311 is recommended as a prerequisite, but not required.

A new emphasis in Technical Communication and Knowledge Management for the Associate of Science program was presented. This request included three courses to support it, BUSI 1304, ENGL 2314, and ENGL 2315. This proposal consists of transferable courses, and was begun by Thom Chesney. Its purpose is to allow for effective communicators who can convey complex technical information to nonspecialists and manage the flow of knowledge within and between organizations. The target date is Fall 2007.

***Motions***

*The motion was made and seconded to approve COMM 2301. All were in favor.*

*The motion was made, after much discussion, to table the proposal for the Associate in Science in Technical Communication and Knowledge Management, and three courses attached to it, until all questions could be satisfactorily answered.*

*The next meeting is scheduled for April 13 at PRC, 1:30.*

*The motion was made and seconded to adjourn. All were in favor.*