

**CURRICULUM ADVISORY BOARD**  
**Meeting Minutes**  
**5/4/07**

**MEMBERS PRESENT:** Elizabeth Pannell - Chair, Will Brannon, Serena Butler, Matt Coulter, Kathy Mixson, Traci Ramsey, Luke Sides, Jey Venkatesan, Gary Hodge

**MEMBERS NOT PRESENT:** Bill Ardis

**NON-MEMBERS PRESENT:** Karen Murph, Linda Robertson

**NON-MEMBERS NOT PRESENT:** Vickie Dobbs

The meeting was held at the Spring Creek Campus, and lunch was provided.

Dates and times were discussed for next year's first CAB meeting. The decision was to have the meeting during Faculty Development Week. The first meeting will be August 24, 12:30 p.m. at CYC. Lunch will be provided.

Volunteers and nominations were taken for CAB Chair for 2007-2008. Matt Coulter volunteered for the position.

Thom Chesney presented certificates for the out-going members; Serena Butler, Elizabeth Pannell, and Kathy Mixson. He also thanked the board for their service, dedication, and hard work.

**PRESENTATIONS:**

**Social & Behavioral Sciences**

Dr. David Weiland presented the new history courses, HIST 2321 and HIST 2322. These courses transfer to most all four-year colleges. These courses are intended to enhance course offerings to students.

The board suggested rewording of the prerequisite "Placement in Read 0310" to "Placement in at least Read 0310." The suggestion was also made to remove "+" and "-" from the letter grades on the instructor syllabus grading scale since they are not used at Collin.

**Fine Arts**

Discussion took place on the Music courses; MUAP 2284, MUAP 2384, MUSI 2183, and MUSI 2184, which were tabled at the April 13 meeting. As recommended by the board, the revisions have been made to these courses.

**Approval of Minutes**

The minutes from January 11 and March 2 were presented for approval. Discussion took place on the minutes from the November 17 meeting regarding the generic syllabus format and procedures. The format has been established, and a meeting has been scheduled with Thom and the Curriculum Office to go over procedures.

**Motions:**

*The motion was made and seconded to elect Matt Coulter as Curriculum Advisory Board Chair for 2007-2008. All were in favor.*

*The motion was made and seconded to approve the History courses with the stipulation that the grading is revised and the prerequisite is reworded. All were in favor.*

*The motion was made and seconded to approve the January minutes. All were in favor.*

*The motion was made and seconded to approve the March minutes. All were in favor.*

*The motion was made and seconded to approve the November minutes. All were in favor.*

*The motion was made and seconded to approve the Music courses. All were in favor.*

*The motion was made and seconded to adjourn. All were in favor.*