

CURRICULUM ADVISORY BOARD
Meeting Minutes
8.24.05

MEMBERS PRESENT: Craig Leverette, Bill Ardis, Arlene Bakner, Serena Butler, Gaye Cooksey, Matt Coulter, Kathy Mixson, Elizabeth Pannell, Joanne Stevens

NON-MEMBERS PRESENT: Leslie Cannon, Vickie Dobbs, Karen Murph, Linda Robertson

WELCOME:

Craig welcomed all CAB members and called the meeting to order. He reviewed the role of the CAB member.

ORIENTATION OF NEW MEMBERS:

The AVPAA office provided an orientation package to all CAB members. A tour of the AVPAA website was conducted, as well as, a quick demo of how to use the CAB folder on the AVPAA 'I'-drive to access curricular change submissions prior to each meeting.

PRESENTATION:

Business and Computer Science –

Russell Kunz presented a change to the Mediation Specialization Certificate. The revision is to remove a course because of a course description change, which changes the content. This will reduce the number of credit hours required from eighteen to fifteen.

The motion was made and seconded. Revision was unanimously approved for the Mediation Specialization Certificate revision.

APPROVAL OF MINUTES:

Approval of the minutes was tabled until the next meeting to give everyone time to read them.

SCHEDULE DATES FOR FUTURE MEETINGS:

The dates for future meetings were discussed and scheduled. The CAB meeting dates are September 23, October 7, 21, November 4, 18, and December 2. All meetings will be held at Courtyard Center except the November 18 meeting. This meeting will be held at Central Park Campus. All meetings will begin at 1:30 p.m.

The motion was made and seconded to adjourn.