

CURRICULUM ADVISORY BOARD
Meeting Minutes
4-28-06

MEMBERS PRESENT: Craig Leverette – Chair, Arlene Bakner, Matt Coulter, Kathy Mixson, Serena Butler, Elizabeth Pannell, Luke Sides, Joanne Stevens.

MEMBERS NOT PRESENT: Bill Ardis

NON-MEMBERS PRESENT: Leslie Cannon, Vickie Dobbs, Karen Murph

A lunch meeting was held at Spring Creek Campus. Thom Chesney presented certificates of appreciation to members Craig Leverette, Joanne Stevens, and Arlene Bakner for their years of service on the Curriculum Advisory Board. Thom also thanked Leslie Cannon for her service as an advisory non-member. Craig announced the names of the three new members for 2006-07. Will Brannon will represent Communications and Humanities; Traci Ramsey will represent Physical Education and Athletics; Jey Venkatesan will represent Developmental Education. Elizabeth Pannell will serve as chair, with Kathy Mixson serving as back-up.

The minutes from the December 2, 2005, January 20, 2006, February 3, 2006, February 17, 2006, and March 24, 2006 CAB meetings were distributed for review. *The motion was made and seconded to approve the minutes. All were in agreement. The March 24 minutes were approved as corrected.*

PRESENTATIONS:

Retention

Matt Coulter distributed a list of retention considerations and explained that Collin will be looking at retention, and it will be an important issue for CAB to be aware of and possibly have some input. After some discussion and suggestions, additional items were listed. Matt will revise the list and send it to Craig for dissemination.

Business and Computer Science

Management Development –

A proposal was made to decrease contact hours for BMGT 1303, from 64 to 48. This course no longer utilizes the lab component; therefore, the contact hours need to match the way the course is being taught.

Developmental Education

Academic & Personal Enhancement –

On behalf of Dean Juanita Austin, Pam Love presented information and rationale to increase the credit and lecture hours for ACPE 0200 (2 credit, 2 lecture). This would change the course to ACPE 0300 (3 credit hours, 3 lecture hours). There are many students who are not prepared to be in college; whether academically or non-academically. The majority of these students are on academic probation, and although these students are the ones being targeted, the demand is not being met. An increase in credit/lecture hours would allow more face-to-face hands-on contact, which is critical for the success of the students.

Motions –

The motion was made and seconded to approve BMGT 1303 as presented. All were in favor.

After much discussion of the proposed revision for ACPE 0200, it was determined that adding a lab hour and keeping the lecture hours the same would better give the students the needed contact. A motion was made and seconded; however, following further discussion, the motion was withdrawn, and it was decided to deny the original proposal. A motion was made, seconded, and approved as such. Craig will notify Dean Austin.

The next meeting will be August 24, SCC, 10:00 a.m. This will be the first meeting for 2006-07 and will include orientation of new members.

The motion was made, seconded, and approved to adjourn.