

CURRICULUM ADVISORY BOARD
Meeting Minutes
10-7-05

MEMBERS PRESENT: Craig Leverette – Chair, Bill Ardis, Arlene Bakner, Serena Butler, Gaye Cooksey, Matt Coulter, Kathy Mixson, Joanne Stevens, Bill Slater for Elizabeth Pannell

NON-MEMBERS PRESENT: Vickie Dobbs, Karen Murph, Linda Robertson – recorder

NON-MEMBERS NOT PRESENT: Leslie Cannon

PRESENTATION:

Developmental Education –

The request for course revision to ENGL 0310 was presented. The revision is to add a prerequisite that states 'assessment or advisor permission' to ensure that students enter ENGL 0310 with requisite language skills to successfully complete the course, thereby improving retention and success rates.

After discussion, the request was tabled until all questions could satisfactorily be answered. Arlene Bakner will meet with Donald Weasenforth to clarify all questions pertaining to this revision. Once the questions are clarified, Arlene will forward the information to Craig Leverette. Craig will submit the answers to each CAB member and will request a vote electronically.

Engineering & Emerging Technologies –

The addition of a new EECT 1391 special topics subtopic, Advanced VoIP, was presented. The request for the addition of this topic is in response to the need to remain current in our new Convergence Technology program.

The motion was made and seconded to approve the addition of this special topic course with the condition that it be added to the AAS as an elective. All were in favor.

The outstanding minutes from 2004-05 were distributed and reviewed. Kathy Mixson will be added to the list of attendees for the 12-3-04 CAB meeting.

The motion was made and seconded to approve all the outstanding minutes from 2004-05. All were in favor.

The motion was made and seconded to approve the minutes from 8-24-05. All were in favor.

The motion was made and seconded to adjourn. All were in favor.