

CURRICULUM ADVISORY BOARD
Meeting Minutes
10-21-05

MEMBERS PRESENT: Arlene Bakner – Presiding as Chair, Bill Ardis, Serena Butler, Gaye Cooksey, Matt Coulter, Kathy Mixson, Elizabeth Pannell, Joanne Stevens

MEMBERS NOT PRESENT: Craig Leverette

NON-MEMBERS PRESENT: Leslie Cannon, Vickie Dobbs, Karen Murph, Linda Robertson – recorder

PRESENTATIONS:

Hospitality and Food Service Management –

The request is to reduce the number of credit hours required for the Dietary Manager Specialization Certificate from eighteen hours to fifteen hours by eliminating one of the co-ops. Students completing the certificate in dietary management offered at Collin College are eligible to sit for the Dietary Managers Association (DMA) certification exam. The DMA only requires 90 hours of internship/cooperative work experience. Eliminating one of the cooperative work experiences would expedite a student's eligibility to take the DMA certification.

TACTE Overview –

Leslie gave an overview of the TACTE conference that she attended in October.

Business Management and Marketing –

A name change to the Management Development program is being requested. The name is being changed from Management Development to Business Management to move away from the 'development' aspect of the name.

The request is for a new course, BMGT 1370. This course will replace BMGT 1301. BMGT 1301 contains much of the same material taught in BMGT 1303. This new course will reflect contemporary ideas in business and the evolving business environment that is applicable today.

HRPO 2370 - Family Mediation Training is requested to take the place of LGLA 2337 – Mediation, which was previously removed from the mediation specialization certificate due to course description. Because there is no other mediation course available in WECM, a new local need course has been created that meets the Family Mediation Training Standards as adopted by the Texas Round Tables Mediators Association.

With the revision of the AAS general education core, PSYC 2302 is being replaced with BMGT 1344 in the AAS Business Management and AAS Marketing. In the AAS Marketing/Business Management, PSCH 2302 will be replaced by IBUS 1354 in the AAS Criminal Justice Specialization. ECON 1301 will be replaced by BMGT 1344.

Developmental Education -

The responses provided for the Developmental Education questions that were tabled from the previous meeting were discussed. It was determined that more clarification is still needed.

Mathematics and Natural Sciences –

BIOL 2406 – The request is to permanently waive the prerequisite. The intent is to give freshmen the option of taking other courses.

PHYS 1401 – The course description has been revised. Trigonometry is no longer part of the high school curriculum. The elimination of the term recommended will clarify the catalog description for advising. The addition of the reading requirement will bring this course in line with similar courses in chemistry and biology.

PHYS 1402 – The prerequisite will be changed from "PHYS 1401" to "PHYS 1401 within the last five years with a 'C' or better". This addition will bring the course in line with similar courses in chemistry and biology.

PHYS 1411 - The course title and description are being revised to reflect the change in emphasis in accordance with the Coordinating Board.

PHYS 1412 – This new course is being added to our inventory to reflect the change in emphasis in accordance with the Coordinating Board.

PHYS 1415 – The prerequisite for this course will change from “MATH 0305 or equivalent” to “Satisfy the reading and mathematics requirements of TSI”. This will bring the course in line with similar courses in chemistry and biology. The course description has also been revised.

PHYS 2425 – The prerequisite for this course will change from “MATH 2413” to “MATH 2413 within the last five years with a ‘C’ or better”. This will bring the course in line with similar courses in chemistry and biology.

PHYS 2426 – The prerequisite for this course will change from “PHYS 2425, MATH 2414” to “MATH 2414 and PHYS 2425 within the last five years with a ‘C’ or better”. This will bring the course in line with similar courses in chemistry and biology.

MATH 1314 – The prerequisite has been revised with the addition of MATH 1332.

MATH 1332 – This course description has been revised to become a College Algebra prerequisite.

MATH 1414 – The prerequisite for this class has changed from “MATH 0310 or TSI Placement” to “MATH 0310, MATH 1332 or TSI Placement.”

MATH 2312 – This is a new course added from the ACGM. It will replace the four-credit-hour version, Math 2412.

MATH 2412 – This course will be terminated and replaced by MATH 2312. The four-credit-hour version is no longer needed.

The motion was made and seconded to approve the changes to the Dietary Manager Specialization Certificate. All were in favor.

The motion was made and seconded to approve the changes in the Business Management and Marketing programs. All were in favor.

BIOL 2406 - The motion was made and seconded to approve the removal of a prerequisite. All were in favor.

The motion was made and seconded to approve all changes for Physics. All were in favor.

The motion was made and seconded to approve all of the Mathematics changes. All were in favor.

The motion was made and seconded to have Don Weasenforth return to the next CAB meeting and explain the changes he is requesting. All were in favor.

Leslie discussed the CAB-approved generic syllabi format and the changes that are being made to it. She requested that CAB approve all the changes to the format and the new statement that is being added.

The motion was made and seconded to include the information from the help sheet on the syllabi. All were in favor.

The motion was made and seconded to adjourn. All were in favor.