CURRICULUM ADVISORY BOARD
MEETING MINUTES
November 5, 2004

Members Present: Craig Leverette-Chair, Elizabeth Pannell, Sirous Malek, Joanne Stevens, Arlene Bakner, Tom Mobley substituting for Serena Butler, Kathy Morgan, and Kyle Wilkison
Members Not Present: Kathy Mixson, Serena Butler
Non-Members Present: Karen Murph, Linda Robertson-recorder

Presentations:

Business and Computer Science – Changes to the AAS degree and specialization and the two certificates are being proposed. IMED 1316 is being deleted from the entire program. The change is being made for the following reasons: web page design has changed from when our course was originally taught; we now have web design and web developer; we also keep competing with other departments at the college, and our intent is to spearhead an effort of cooperation.

AAS Computer Information Systems – The request to replace COSC 1300 with BCIS 1305 was presented. Both are computer literacy courses and are now in the core; however, BCIS 1305 is an information systems course. Computer Information Systems is generally in the business department in most universities. We would like for all students to have BCIS 1305 as opposed to COSC 1300. This transition was started last year after it was determined that our students need programming experience. The students will also be given a choice between C++, Java, Visual Basic, and other related courses as long as they obtain some programming experience. IMED 1316 is being deleted and replaced by ITSE 1311. This course is already in our inventory, and the description matches more closely with what we currently teach in Web Page Design I.

AAS Computer Applications Specialization – Again, BCIS 1305 is the preferred computer literacy course over COSC 1300. As stated previously, IMED 1316 will be deleted, with ITSE 1311 being the better fit; however, it already exists in this program; therefore, ITNW 1358 will be added. Programming is being emphasized and design is being de-emphasized; therefore, INEW 2301 is more important to this program than another graphics course, so it will replace GRPH 1359. Students will be given a choice of graphic applications rather than requiring one over another.

Computer Applications Certificate – These changes are basically the same changes as in the Computer Applications Degree with a few exceptions. E-Business Media will have the graphics courses, and Computer Information Systems will have the programming application courses. 1) ITSE 1311 is the better fit over IMED 1316. 2) The students are given a choice of graphic applications rather than requiring one over another. 3) Because design is being de-emphasized, IMED 1341, which is another graphics course, will be deleted and replaced with ITNW 1358 so that students coming out of the certificate program will have had a networking class. 4) INEW 2301 is the more appropriate programming course for this certificate, eliminating ITSE 1331. A co-op course is

important to the degrees; however, it is not needed for the certificates. Therefore, ITSC 2380 is being eliminated and replaced with BCIS 2390, which is a transfer course.

Applications Programming Certificate – Again, ITSE 1311 is a better fit than IMED 1316; however, because it already exists in this certificate, BUSG 1310 will replace IMED 1316. ITSE 2302 is also a better fit than IMED 2315.   ITSE 2302 already exists; therefore, IMED 2315 will be replaced by INEW 2334. Students will be given a choice of graphic applications rather than requiring one course over another. Also, it is important that students have a networking course, so INEW 2330 will be replaced with ITNW 1358. ITSE 1344 will be replaced with INEW 2301, as it is more appropriate to this certificate.

Communications and Humanities – The revision for the technical writing course, ENGL 2311, was presented. A change in the title of the course is being made to match the Academic Course Guide Manual and to better identify its content for students.

A course revision for COMM 1335 was also presented. The course is being revised to bring it in line with the FOS that is also coming before this group today.

The addition of the Communication Field of Study allows students to take a common body of courses and transfer to a four-year institution. The courses are equivalent, no matter where they take them, and the students can then begin taking upper-level courses. Three sub-areas are being presented: Advertising/Public Relations; Journalism/Mass Communication; and Radio & Television Broadcasting/Broadcast Journalism. This requires the addition of one course (COMM 2300) and revision of another (COMM 1335).

The question was asked about the enrollment in these classes. It was stated that COMM 2332 makes every time. This class usually gets two or three petitions for overrides. COMM 2339 also makes every time. All of the other courses usually make.

A new course, COMM 2300, was presented. This course is needed for the new FOS. The question was asked if there was ample space and equipment for classrooms for this class. It was stated that there is space for now.

The motion was made and seconded to approve the AAS Computer Information Systems program revision. All were in favor.

The motion was made and seconded to approve the Computer Applications Specialization, the Computer Applications Certificate, and the Applications Programming Certificate. All were in favor.

Engineering Technology - Engineering Technology is requesting a new program in Information Systems Cybersecurity. The intent was to make this a separate program last year; however, a separate CIP for the security courses (ITSY rubric) did not exist at that time. We chose to add a specialization AAS and certificate to our existing Computer Networking Technology program. The cybersecurity program is expected to grow; therefore, it needs its own area.

The curriculum for the proposed new program will be the same as the current Information Systems Cybersecurity AAS and certificate specializations.

The question was asked what will happen to this program when it comes time to intertwine security with programming. It was stated that it is unclear what will happen. It is assumed that one program will go away or get integrated into the other one.

The motion was made and seconded to approve the Communications & Humanities field of study. All were in favor.

The motion was made and seconded to approve the new course COMM 2300. All were in favor.

The motion was made and seconded to approve COMM 1335 and ENGL 2311. All were in favor.

The motion was made and seconded to approve the Engineering Technology change from specialization to new program. All were in favor.

Leslie gave an update on the current course inventory. Some of the courses have been in the inventory for a very long time without ever being taught, and it is up to the division offices to either revise the courses or pull them from the inventory. If a course is revised, it will need to come through CAB. The revisions would include name changes, as well as new course content. These revisions will take place in the spring.

Craig asked if we had heard back from Developmental Ed (course which had been tabled at the September 17 meeting). Leslie stated that there were problems with other courses in regard to ACGM requirements. The courses were not in compliance with the number of credit hours allowed in the CIP category. Developmental Ed will make their presentation in December.

There was discussion of using a projector during the CAB meetings to project the contents of the CAB Members folder on the screen. The presenters would walk through the presentation in the order that they are in the folders. It was decided to experiment with the projection in December. CAB members will still have the option of printing the documents. Craig made the suggestion that presenters go in the order of the agenda.

The minutes from the September 17th CAB meeting were distributed. The motion was made and seconded to approve these minutes. All were in favor.

The meeting was adjourned.