

M E M O R A N D U M

DATE: August 6, 2013  
 TO: Collin College Employees, Monica Barron, Roxanne Jones  
 FROM: Payroll Department

**Time Sheet Cutoff and Pay Dates for FY2013-2014**

TIMESHEET CUT-OFF DATES	TIMESHEETS DUE TO PAYROLL BY 12:00 PM	STAFF/ADMIN DIRECT DP DATES	FACULTY DIRECT DP DATES	ASSOC. FACULTY DIRECT DP DATES
Saturday, Sept 14	Tuesday, Sept 17	Monday, Sept 30	Monday, Sept 30	Monday, Sept 30
Saturday, Oct 12	Tuesday, Oct 15	Thursday, Oct 31	Thursday, Oct 31	Thursday, Oct 31
Saturday, Nov 9	Tuesday, Nov 12	Tuesday, Nov 26	Tuesday, Nov 26	Tuesday, Nov 26
Saturday Dec 7	Tuesday, Dec 10	Friday, Dec 20	Friday, Dec 20	Friday, Dec 20
<b>Year 2014</b>				
Saturday, Jan 11	Tuesday, Jan 14	Friday, Jan 31	Friday, Jan 31	
<b>Spring Semester Classes Pay Feb - May 2014</b>				
Saturday, Feb 15	Tuesday, Feb 18	Friday, Feb 28	Friday, Feb 28	Friday, Feb 28
Saturday, Mar 15	Tuesday, Mar 18	Monday, Mar 31	Monday, Mar 31	Monday, Mar 31
Saturday, April 12	Tuesday, April 15	Wednesday, April 30	Wednesday, April 30	Wednesday, April 30
<b>Faculty/Assoc Fac</b>			Monday, May 19	Monday, May 19
Saturday, May 17	Tuesday, May 20	Friday, May 30		
<b>Maymester</b>			Friday, June 13	Friday, June 13
Saturday, June 14	Tuesday, June 17	Monday, June 30	Monday, June 30	Monday, June 30
Saturday, July 12	Tuesday, July 15	Thursday, July 31	Thursday, July 31	Thursday, July 31
Saturday, Aug 16	Tuesday, Aug 19	Friday, Aug 29	Friday, Aug 29	Friday, Aug 29
<b>Summer I pays June 80%, July 20% - Summer III pays June, July, August - Summer II pays July 80%, August 20%</b>				